

Agenda
Flower Mound School Board of Education
Special Meeting
June 27, 2017
Flower Mound School Library
5:00 PM

Members of the board: Josh Sullivan, Jared Turner and Brenda Parker

The board may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item on the agenda.

1. Call meeting to order and recording of members present and absent.
2. Public Participation.
3. Consent Agenda:
All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote unless any board member desires to have a separate vote on any or all of the items. The consent agenda consists of the discussion, consideration, and approval of the following items:
 - A. Minutes of June 13, 2017, regular meeting.
 - B. Approval of the printed monthly financial report and activity funds.
 - C. Superintendent's report on status of funds.
4. Recommendation, consideration, and action to approve or not to approve to renew with OROS for membership for the 2017-2018 SY.
5. Recommendation, consideration, and action to approve or not to approve to renew with Sooner Security for FY2018.
6. Recommendation, consideration and action to approve or not to approve to renew with Bennett Office for copier provider for FY2018.
7. Recommendation, consideration and action to approve or not to approve Blunck/LifeTouch Studio for pictures for FY2018.
8. Recommendation, consideration and action to approve or not to approve CRW Consulting Services, LLC contract for E-Rate Consulting and for OUSF affidavit for 2018 SY (Year 21).
9. Recommendation, consideration and action to approve or not to approve to re-employ Melanie Price as 12 month employee for cafeteria and custodial for FY2018.
10. Recommendation, consideration and action to approve or not to approve to re-employ Mary Welsh as Encumbrance clerk for FY2018.
11. Recommendation, consideration and action to approve or not to approve to re-employ Kena Herring as payroll and insurance clerk for FY2018.
12. Recommendation, consideration and action to assign Vhonda Longacre as Extended Day Sub-Account Custodian/ Clerk for 2017/2018 SY.
13. Recommendation, consideration, and action to rehire or not to rehire the following support personnel: Alejandra Aguilar, Sarah Coy, Linda Darnell, Nelisa Headding, Rhonda Lawson, Lawan Rancourt, Terry Rash, Doreen Skinner, Kathy Talley, and Janessa Trimpey for FY2018.
14. Recommendation, consideration, and action to hire Denise Higgins as a teacher's assistant for SY 2018.
15. Recommendation, consideration and action to approve or not to approve commercial insurance package for the 2017-2018 school year.

16. Recommendation, consideration and action to approve or not to approve the purchase of 40 chrome-books for school use from Trinity 3 Technology.
17. Recommendation, consideration and action to approve or not to approve for Mr. Trent to serve in the following capacities as confidentiality officer for all student records, which include special education paperwork; authorized representative for PL-874; to coordinate compliance and responsibilities under Title IX; school lunch fund custodian; equity coordinator; commodities authorized representative; all state and federal grants officer; petty cash custodian; activity fund custodian; purchasing agent; asbestos coordinator with safety coordinator as control officer and custodian as inspector; authorized by the board to approve overtime and extra duty contracts for FY2018.
18. Recommendation, consideration and action to approve or not to approve to close out Petty Cash and Lost Books in the Activities Account and to transfer money to General Fund and to close out Child Nutrition fund holding account in the Activities Account and transfer money into Child Nutrition Fund.
19. Recommendation, consideration and action to transfer or not to transfer all Scholastic account balances into the Activities Account.
20. Recommendation, consideration and action to approve or not to approve Petty Cash account and Activity Fund account for FY2018 with the following sub-accounts:
 - A. Petty Cash – to be used for small purchases and postage, which is reimbursed by the General Fund; the remaining balance is transferred to the General Fund at the end of the school year.
 - B. Activities Account – to be used for any miscellaneous revenue and expenditures; admissions; possible contests; bank charges to include check charges and insufficient check charges; dues; fees; field trips; fund raising sales and events to include food, drinks, prizes and awards; gifts for students and staff; materials and supplies for students and/or staff development; refreshments for meetings and activities of the board, students, employees, volunteers and committees; student store; student rewards; clothing sales; archery; and yearbooks.
 - C. Child Nutrition Fund – all collections for adult and student meals and milk sales are accumulated here and periodically transferred to the Child Nutrition Fund; returned check fees are recorded in the activities account; any remaining balance is transferred to the CNF at the end of the school year.
 - D. Lost Books – collections for lost books and supplies, and related expenditures; the remaining balance is transferred to the General Fund at end of the school year.
 - E. Flower Fund – revenue and expenditures for flowers and other items with money contributed by employees.
 - F. Scholastic Accounts – revenue and expenditures collected from students in the classroom to purchase books, software, etc., with each classroom teacher having their own account. Accounts zero out by the end of the year.
 - G. Picture Commission – revenue and expenditures received from vendor to be used for student instructional support.
 - H. Extended Day – revenue and expenditures related to the Extended Day program with the excess revenue transferred periodically to the General Fund, Building Fund, or the Activity Account for materials and supplies for building, capital improvements, and student and staff support.
 - I. Donations – revenue and expenditures for various school activities, materials or supplies.
21. Recommendation, consideration and action to approve or not to approve reserves in the amount of _____for General Fund; _____for Building Fund; _____for Child Nutrition Fund.
22. Recommendation, consideration and action to approve or not to approve final budget for FY2017.
23. Recommendation, consideration and action to approve or not to approve temporary budget for FY2018.

24. Recommendation, consideration and action to approve or not to approve temporary appropriations for FY2018.
25. Recommendation, consideration, action to sanction or not to sanction PTO and its fundraising for the 2017-2018 school year.
26. Superintendent's Report.
27. Recommendation, consideration and action to approve or not approve
 PO/Encumbrance #'s _____ and Warrant #'s _____ from the General Fund;
 PO/Encumbrance #'s _____ and Warrant #'s _____ from the Building Fund;
 PO/Encumbrance #'s _____ and Warrant #'s _____ from the Child Nutrition Fund;
 PO/Encumbrance #'s _____ and Warrant #'s _____ from the Transportation Bond Fund;
 PO/Encumbrance #'s _____ and Warrant #'s _____ from the Building Bond Fund.
28. Adjournment

This agenda was posted on the inside of the front window of the administration building on the _____ day of _____, _____, and notice of this special meeting was given to the Comanche County Clerk prior to June 22, 2017.

Minutes Clerk